

# UNIVERSITY of HOUSTON

## PLANT OPERATIONS

### Capital Renewal & Deferred Maintenance (CRDM)

### PROJECT REQUEST FORM

**Business Services Only Request # :**

Project Title GSB Accessible Toilet Room Upgrade	
Building # 585	Building Name General Services Building
Emergency or Immediate Funding* <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Managing Shop/Area MPP
New Funding Request* <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Add Funding to Project # P779564
Project Description/Scope ( <i>attach any estimate prior to request</i> ): This project consists of the construction ADA upgrade of the men's and women's restrooms located in GSB Rooms 126, 134, 179.	

**Plant Ops Use Only**

Desired Construction Start Date 9/16/13	Desired Completion Date 12/20/13	Contract Date 9/13/13
*If Emergency Provide Justification and impact on business continuity:	Shop Request: Plumbing Shop Support	Purchased Material & Services \$127,000.00
		In-House Labor \$2,000.00
		Contingency \$12,900.00
		Admin Fee (as applicable) \$6,895.78
		Total Estimate \$148,795.78

Requested By: Kimberly Burks <i>KB</i>	Date 7/31/13	Director: <i>Ch. S. J.</i>	Date 7/31/13
Department Contact: Kimberly Burks <i>KB</i>	Date 7/31/13	Division Administrator:	Date
Project Manager Assigned: Kimberly Burks <i>KB</i>	Date 7/31/13	Executive Director, Facilities Management:	
Project Number Assigned: P779564			
Funding Source: CRDM-FY11-P779480			

**Submit completed Project Request Form to:**

George Rea, CRDM Program Coordinator | E-mail: [grea@central.uh.edu](mailto:grea@central.uh.edu)

Submit by Email

UNIVERSITY of HOUSTON  
Facilities Management - Project Control Budget

Project Name: GSB Toilet Room Upgrade - Level 1  
 Project Number: P779967  
 Project Location: Rooms 126, 134, 179  
 Bldg. No.: 585

People Soft No.: 585INCX03Rooms126,134,179WO205844  
 Structure Comp.: Interior Construction - INC  
 Space Type: Public Rest Room - X03

PCB #: 4  
 Date: 7/30/2013  
 PM: Kimberly Burks  
 WOC#: 205844

Item Description	Capital Budget or Budget Available (A)	Previously Approved Budget (B)	Project Encumbrances (C)	Pending Funding Request (D)	Total Project Budget (E) = B+D
<b>A. PROFESSIONAL SERVICE FEES</b> Design Services		\$19,000.00			\$19,000.00
<b>B. CONSTRUCTION COSTS</b> Vaughn Construction				\$127,000.00	\$127,000.00
<b>C. OTHER PROJECT COSTS</b> ABATEMENT - TEXAS ENVIRONMENTAL CONTROL Shop Support		\$775.00			\$775.00 \$2,000.00
<b>D. PROJECT CONTINGENCY</b>					
<b>E. ADMINISTRATIVE SERVICE FEES</b> ESTIMATE FEE (NON-REFUNDABLE \$500) SYSTEM PROJECT MANAGEMENT Fee Ranges: ±100K is 6%, ±100K to \$500K is 5%, \$500K to \$4M is 3%, A/E Studies is 6%, Infrastructure is 5%		\$1,195.32		\$6,895.78	\$0.00 \$8,091.10
<b>SUBTOTAL</b>	\$0.00	\$19,000.00	\$0.00	\$0.00	\$19,000.00
<b>SUBTOTAL</b>	\$0.00	\$0.00	\$0.00	\$127,000.00	\$127,000.00
<b>PROJECT SUBTOTAL 1</b>	\$0.00	\$19,775.00	\$0.00	\$129,000.00	\$148,775.00
<b>PROJECT SUBTOTAL 2</b>	\$0.00	\$19,922.08	\$0.00	\$12,900.00	\$13,047.08
<b>PROJECT SUBTOTAL 3</b>	\$0.00	\$21,117.40	\$0.00	\$148,795.78	\$169,913.18
<b>TOTAL PROJECT COST</b>	\$0.00	\$21,117.40	\$0.00	\$148,795.78	\$169,913.18

*Kimberly Burks*  
 Kimberly Burks, Project Manager  
 Date: 7/31/13

*John G. A.*  
 Supervisor  
 Date: 7/31/13

Client / Owner \_\_\_\_\_ Date \_\_\_\_\_  
 Certifying Signature \_\_\_\_\_ Date \_\_\_\_\_

**EXHIBIT A**  
**COST AND DELIVERY PROPOSAL**

Proposal of: J. T. Vaughn Construction, LLC

(Respondent's Company Name)

*April 24, 2013*

To: Mrs. Jennifer Chiu  
Purchasing Department  
5000 Gulf Freeway  
ERP1, Room 204  
Houston, TX 77023

Project Name: ***General Services Building Accessible Toilet Room Upgrade***

RFP No.: **730-13096**

Having carefully examined all the requirements of the referenced RFP (including all addenda issued as of the date of this proposal) and the Contract Form (including the Contract Documents identified therein), and any attachments to them, the undersigned proposes to furnish construction services as required for the Project on the following terms.

**LUMP SUM PRICE:**

These are costs which the Contractor actually and necessarily incurs constructing the Project in strict compliance with the Contract Documents.

Lump Sum Price: \$ 127,000  
Total Construction Duration 64 Days

Receipt is hereby acknowledged of the following addenda to this RFP (initial if applicable).

No. 1 ✓ No. 2 \_\_\_\_\_ No. 3 \_\_\_\_\_ No. 4 \_\_\_\_\_ No. 5 \_\_\_\_\_ No. 6 \_\_\_\_\_

Proposals shall be valid and binding, and not subject to withdrawal, for a period of ninety (90) days from the date of opening thereof.